

بِسْمِ اللّٰهِ الرَّحْمٰنِ الرَّحِیْمِ



REQUEST FOR PROPOSAL

**NATIONAL DRUG AGENCY
GOVERNMENT OF MALDIVES**

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1. Introduction and Background

National Drug Agency (hereinafter “NDA”) was established pursuant to Law Number 17/2011, the Drug Act. NDA is the main institution responsible for enforcing and implementing policies relating to the Act. Main focus of the new law which also established a specialist Court, is to move away from taking a punitive approach against “small scale” drug offences. The Drug Act, in addition to specifying drug offences and corresponding punishments, also provides for the prevention of use, peddling and trafficking of drugs and stipulates measures to motivate drug dependent persons to enroll in treatment and rehabilitation programs in order to facilitate reintegration into the community as responsible citizens.

One of the objectives of the Act is to establish a mechanism for the rehabilitation of drug dependent persons; accept that drug dependent persons are not mere criminals but people who are in need of rehabilitation as they have developed a psychological or physical dependence upon the effect of those drugs.

One of the prominent features of the new legislation is that it establishes a specialist court, namely The Drug Court– a court afforded jurisdiction over all matters related to drug offences under the Act. Drug Court purports to reduce the level of drug dependency; strives to reduce the level of criminal activity associated with the drug dependency; find ways to reintegrate rehabilitated persons into the community; and aims to grant legal and judicial recognition to the treatment mechanism, whilst interlinking it with the general justice system.

Drug court can sentence a drug offender to a mandatory period of institution or community based rehabilitation. Therefore, to meet the needs of such offenders, a drug rehabilitation center became vitally important. In efforts to minimalize the

gap existing Drug Rehabilitation and Treatment Center (DTRC) in Himmafushi was earmarked to conduct residential treatment and a program based on “Therapeutic Community” was pioneered. Over the years, the structure and its programs have been upgraded.

2. Drug Treatment & Rehabilitation Center (Himmafushi)

Drug Treatment and Rehabilitation Center (hereinafter “DTRC”) was established in 1997 and moved to its present location in Himmafushi in 1998. Infrastructure of the center has been improved quite a number of times and as a result, at the moment it is able to house 172 males and 10 females. DTRC which provides a therapeutic, community based treatment, caters for offenders sentenced to mandatory rehabilitation period and voluntary clients in the order at which they arrive at the facility. Service at the facility or center is provided free of any charge.

3. Programs

According to the Regulations governing treatment centers, programs conducted at the Center shall be approved and permitted by NDA. Moreover, programs that are targeted at the local population shall be formulated in compliance with article 51(a)¹ of the Drug Act. The programs shall also be internationally accepted, evidence based programs conducted for the duration of three to five months. Programs shall also consist in itself, an evaluation and monitoring mechanism.

¹ 51(a): the programs conducted in treatment centers established under section 47 shall be devised and conducted in accordance with the standards stipulated in the regulations made by the national drug agency. The regulations, while providing for the provision of counselling, shall state such counselling to be Islamic behavioral counselling.

4. The decision to privatize

Years of experience have demonstrated that government management of such a center is counterproductive, and that an experienced private party would be able to manage this more efficiently and more cost effectively. With this in mind the government has decided to call for Proposals from interested parties (both Local and International) to submit their bids.

5. Request for Proposal (RFP) issuing Authority

This request for Proposal is issued by the National Drug Agency, inviting potential bidders to submit their Proposals. Party submitting the most favorable Proposal pertaining to the stipulations in this RFP, shall be awarded the contract in accordance with relevant laws and regulations

01	RFP opened for	Selection of Parties to operate, develop and manage the existing Drug Treatment and Rehabilitation Center at Kaafu, Himmafushi
02	RFP initiator details	National Drug Agency
03	Contact person	Mr. Hassan Shaheel, CEO, National Drug Agency
04	Contact Details	National Drug Agency, Greenge, Alikilegefaanu Magu, Galolhu, Male', 20119, Rep of Maldives. Tel: +(960) 331 2298, , (+960) 333 2548
05	Website	www.nda.gov.mv
06	Email Address	hassanshaheel@nda.gov.mv

6. Tentative calendar of events

The following calendar depicts goals and timelines for the bidding process.

#	Milestones / deliverables	Date and timeline
01	Issuance of RFP	12 April 2016 (Tuesday)
02	Information Session	10 May 2016 (Tuesday) 1300 hours at National Drug Agency, Male'.
03	Viewing and Inspection of Himmafushi Center	11 May 2016 (Wednesday)
04	Submission of bids	12 June 2016 (Sunday) 1400 hours
05	Evaluation of bids	13 June – 21 June 2016
06	Awarding of contract	23 June 2016 (Thursday)

7. Availability of RFP documents

RFP can be downloaded from Government's Gazette Website (www.gazette.gov.mv) and the NDA's website (www.nda.gov.mv). Bidders shall take note of the instructions, clarifications and any further information provided in the RFP or any related document. Failure to adhere to the requirements of submission provided in the RFP may result in the Proposal being rejected.

8. Information Session

An Information session will be conducted by NDA at its head office at G. Greenge, Alikilegefaanu Magu, Male'. A tentative schedule for this session is provided at paragraph 6 of this document. Parties intending to submit Proposals (“Intending Party”) may either attend the session in person or send a delegate or representative on their behalf. All costs incurred shall be borne by the Intending Party. Delegate or Representatives of the Intending Party shall bring with them a document indicating that they are appointed representatives of a particular Party. This session will aim at providing information and assistance to the Intending Parties and afford them an opportunity to seek clarifications, before submitting the Proposal.

Proposals submitted by the Intending Parties who fail to attend the information session shall not be accepted

NDA shall bear the costs incurred and shall facilitate arrangements for the intending parties to view and inspect the infrastructure of DTRC, on the dates specified in Paragraph 6 of this document-

9. Deadline to submit Proposals

The completed Proposal along with all the required documents shall be submitted to NDA (address specified above), latest by the date specified in Paragraph 6 of this document. NDA in exceptional circumstances and at its discretion may extend the deadline for submission of Proposals by issuing an addendum to RFP, made available on the Government Gazette Website and NDA’s website. In which circumstance, all rights and obligations of NDA and the bidders previously

subjected to the original deadline will thereafter, be subjected to the extended deadline.

10. Existing infrastructure, staff and capacity

The Land area of DTRC, details of existing staff (both administrative and technical) and details of assets owned at the time of release of this RFP will be communicated to the bidders and/or their representatives during the information session held in accordance with clauses 6 and 8 of this RFP.

11. Scope of the Project

This Proposal will cover the operation, development of infrastructure and management of the existing DTRC run by NDA. The successful bidder shall be responsible to further develop the center, maintain a minimum number of clients and conduct a renowned treatment program approved by NDA. Successful bidder shall also be responsible for conducting treatments in accordance with the standards stipulated in the relevant regulations formulated by NDA

12. Incentives

The Government of Maldives shall provide the successful bidder with the following incentives.

1. Mortgage rights over property and assets;
2. Existing structure of the Center and its land plot shall be allocated rent-free
3. Term of the Lease – 2 options to choose from:-
 - a. For 20 years initially – lease period to be extended up to 35 years on proof of initial investment of MVR 35 million or more; or
 - b. For 20 years initially – there after based on the amount of investment, lease period to be extended every five years up to 35 years.
4. Government shall ensure that at least 100 people per month are referred for treatment for the first five years;
5. Payment for 100 people referred to the center by NDA shall be paid in advance at a rate decided by the successful bidder.
6. Advance payment shall be paid in two installments (to be paid on the 1st and 6th month after signing the award agreement);
7. Successful bidder shall reimburse the advance payment mentioned in paragraph 5 of this part, to NDA.
8. To provide an easier method of reimbursement, NDA shall deduct 25% from the client fee paid by NDA, each month until the advance payment amount has been fully reimbursed to NDA.

9. Amongst the staff currently employed in the center, those who wish to join the new management shall be released by the Government.
10. Successful bidder shall be granted permission, to utilize for business prospects, a designated area from the remaining space in the center after setting up the required facilities and establishments set forth in this RFP.
11. Successful bidder shall be granted permission to establish higher quality facilities and may charge a fee to provide services for clients other than the voluntary clients and those directed by a Drug Court Rehabilitation Order. Permission shall however, be granted to cater Maldivian clients only.

13. Time frame

Table below indicates the minimum requirements to be achieved within the stipulated time frame from the date of awarding the contract.

#	Target	Time frame
01	Relicensing of the center	30 days
02	Approve the treatment program	30 days
03	Establishing a female and male detoxification unit	6 months
04	Increase male capacity to 200	6 months
05	Increase female capacity to 50	6 months

14. Right over the content of Proposals

The Proposals and accompanying documentations of all the bids received before the submission deadline shall become property of NDA and shall not be returned. NDA is not restricted in its rights to use or disclose part or whole of the information contained in the Proposal and can do so without compensation to the bidders. NDA shall not be bound by any language in the Proposal indicating the confidentiality of the Proposal or any other restriction in its use or disclosure.

15. Acknowledgment of understanding of terms

By submitting a Proposal each bidder shall be deemed to acknowledge that they have carefully read and understood all sections of this RFP, including all forms and annexures hereto, and has fully informed themselves to all existing conditions and limitations.

16. Language of Proposal

Proposals and all correspondence and documents shall be written in Dhivehi or English.

17. Minimum requirements

The bidding party should meet the minimum requirements as stated below. The time line for meeting this requirement is detailed in 13 above.

1. Relicensing of the center

2. Approve the treatment program
3. Establishing a female and male detoxification unit (A Capacity of 15 males and 5 females)
4. Increase male capacity to 200
5. Increase female capacity to 50
6. Maintain the minimum requirements as stipulated in the minimum standards published by NDA.
7. In addition to the above, the bidding party must also agree to take in clients (as long as capacity allows) sent by the government (through a rehabilitation order and on a voluntary basis as stipulated by law) at the rate decided by them. In this regard, priority must be given to those clients referred by the Government.

18. Evaluation criteria

The Proposals will be evaluated as per the requirements specified in this RFP. Bidders are requested to submit all required documentation in support of the criteria. Proposals submitted with all the required documents will be evaluated according to the following criteria:

Criteria	Marks
Investment price	10
Proposed fee per client	25
Past experience	10
Financial strength /statement/history	15
Quality of the staff	15

Program content	20
Space Utilization	5

Proposed Investment Price

Proposal stipulating the highest investment price shall be awarded the highest score of 10 points allocated for that category. For all the other Proposals points shall be allocated in the order of arrangement, beginning from the highest price.

Contract price

Proposal stipulating the lowest fee per client shall be awarded the highest score of 25 points. For all the other Proposals, points shall be allocated according to the formula below.

Score for the contract price = (lowest price proposed per client / contract price of the Proposal under consideration) x 25

Past experience

Where supporting documents have been provided to NDA’s satisfaction, points for experience with related work will be given as per the table provided below:

Number of projects of similar nature	Maximum score of 20
No previous projects	0
Between 1-2 projects	5
Between 3-5 projects	15
More than 5 projects	20

Financial strength /statement/history

Applicants must submit their audit report for the past 3 years along with the financial statement for the past 12 months. Accounts must be audited by a an audit firm recognized by the Maldivian Government. If the Bidding party is established less than 3 years ago, the audit report and financial report has to be submitted for the period, since its establishment.

Quality of staff

Staff quality shall be evaluated depending on the academic qualification and experience acquired in the particular field or any related field.

Where supporting documents have been provided, points for qualification and experience of staff will be allocated as indicated in the table below:

Quality of staff	Maximum score of 20
Staff with no academic qualification and /or experience. A maximum of 0.1 points per staff with the total points not exceeding the maximum score for the category.	2
Staff with Certificate level. A maximum of 0.2 points per staff with the total points not exceeding the maximum score for the category.	3
Staff with diploma. A maximum of 0.3 points per staff with the total points not exceeding the maximum score for the category.	4
Staff with degree. A maximum of 0.5 points per staff with the total points not exceeding the maximum score for the category.	5
Staff with master's degree and above. A maximum of 1 point per staff with the total points not exceeding the maximum score for the category.	6

Percentage of Maldivian staff to be retained

At least 60 percent of the staff must be Maldivians.

Rest of the 40 percent could consist of non-Maldivian staff. However if and when they are employed they must be utilized as professional staff only.

Space utilization

The level of space utilization and logical arrangements and maximum usage of stand space will be examined based on the scope of and requirements set out in this RFP, and the Proposal with the best space utilization will be determined by the evaluation committee and hence shall receive a maximum score of 10.

19. Evaluation Committee

The Submissions received under this RFP will be evaluated by the National Tender Evaluation Board. The highest scorer shall be deemed the successful bidder.

20. Date for submission of Proposal

The date for submission of the Proposal is 12 June 2016 at 1400 hrs. Submission of Proposals must be addressed and submitted to:

Mr. Hassan Shaheel
Chief Executive Officer
National Drug Agency,
Greenge,
Alikilegefaanu Magu, Galolhu,
Male', 20119
Republic of Maldives.

21. Definitions

In this RFP, the term:

- (a) 'Bid' and 'Proposal' shall have the same meaning.
- (b) 'Centre' shall mean Drug Treatment and Rehabilitation Centre in K. Hinmafushi.